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To: Members of the

GENERAL PURPOSES AND LICENSING COMMITTEE

Councillor Tony Owen (Chairman)

Councillor Russell Mellor (Vice-Chairman)

Councillors Nicholas Bennett J.P., Eric Bosshard, Kim Botting, Mary Cooke,

Peter Fookes, Ellie Harmer, William Huntington-Thresher, David Livett,

Charles Rideout, Diane Smith, Tim Stevens, Pauline Tunnicliffe and Michael Turner

A meeting of the General Purposes and Licensing Committee will be held at Bromley Civic Centre on **TUESDAY 15 JULY 2014 AT 7.00 PM**

MARK BOWEN

Director of Corporate Services

Copies of the documents referred to below can be obtained from

www.bromley.gov.uk/meetings

A G E N D A

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 DECLARATIONS OF INTEREST

3 CONFIRMATION OF MINUTES OF THE MEETINGS HELD ON 4TH AND 10TH JUNE 2014 (Pages 3 - 16)

4 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Wednesday 9th July 2014.

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GENERAL PURPOSES AND LICENSING COMMITTEE

Minutes of the meeting held at 7.55pm on 4th June 2014
following the annual meeting of the Council

Present:

Councillor Tony Owen (Chairman)
Councillor Russell Mellor (Vice-Chairman)
Councillors Nicholas Bennett JP, Eric Bosshard,
Kim Botting, Mary Cooke, Peter Fookes, Ellie Harmer,
William Huntington-Thresher, David Livett, Charles Rideout
CVO QPM, Diane Smith, Tim Stevens JP, Pauline Tunnicliffe
and Michael Turner

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 PROPORTIONALITY

RESOLVED that seats on the Sub-Committees of the General Purposes and Licensing Committee be allocated to political groups as follows:

Sub Committee	Size of Sub-Committee	Allocation		
		Conservative	Lab	UKIP
Audit	7	6	1	0
Pensions Investment	7	5	1	1
Local Joint Committee	9	8	1	0
Industrial Relations	7	6	1	0
Rights of Way	7	6	1	0

3 APPOINTMENT OF SUB-COMMITTEES

RESOLVED that the following Sub-Committees be appointed for the ensuing Municipal Year, with membership as indicated:-

(i) AUDIT SUB-COMMITTEE

	Councillors
1	Nicholas Bennett
2	Alan Collins
3	Simon Fawthrop
4	Keith Onslow

5	Neil Reddin
6	Stephen Wells
7	Ian Dunn

(ii) PENSIONS INVESTMENT SUB-COMMITTEE

	Councillors
1	Eric Bosshard
2	Alan Collins
3	Simon Fawthrop
4	Russell Mellor
5	Neil Reddin
6	Peter Fookes
7	David Livett

(iii) LOCAL JOINT COMMITTEE (To include Leader or named deputy, Chairman of the Executive and Resources PDS Committee or named deputy and Chairman of the General Purposes and Licensing Committee or named deputy.)

	Councillors
1	Nicholas Bennett
2	Eric Bosshard
3	Stephen Carr
4	Russell Mellor
5	Keith Onslow
6	Tony Owen
7	Diane Smith
8	Michael Turner
9	Angela Wilkins

(iv) INDUSTRIAL RELATIONS SUB-COMMITTEE (To include Leader, Deputy Leader, Chairman and Vice-Chairman of the General Purposes and Licensing Committee.)

	Councillors
1	Eric Bosshard
2	Stephen Carr
3	David Cartwright
4	Russell Mellor
5	Tony Owen
6	Colin Smith
7	Richard Williams

(v) RIGHTS OF WAY SUB-COMMITTEE

	Councillors
1	Teresa Ball
2	Lydia Buttinger

3	Mary Cooke
4	Simon Fawthrop
5	Richard Scoates
6	Michael Turner
7	Vanessa Allen

4 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN

RESOLVED that the following Councillors be appointed as Chairmen and Vice Chairmen of the Sub-Committees of the General Purposes and Licensing Committee for the 2014/15 Municipal Year (chairmen of Appeals Sub-Committees and Licensing Sub-Committees to be appointed at each meeting.)

(a) Audit Sub-Committee

Councillor Neil Reddin (Chairman)
Councillor Alan Collins (Vice Chairman)

(b) Pensions Investment Sub Committee

Councillor Simon Fawthrop (Chairman)
Councillor Alan Collins (Vice Chairman)

(c) Rights of Way Sub-Committee

Councillor Simon Fawthrop (Chairman)
Councillor Lydia Buttinger (Vice-Chairman)

(d) Local Joint Consultative Committee

Councillor Russell Mellor (Chairman)
(To be nominated by the staff-side)

(e) Industrial Relations Sub-Committee

Councillor Stephen Carr (Chairman)
Councillor Colin Smith (Vice-Chairman)

5. APPOINTMENT OF APPEALS SUB-COMMITTEE

RESOLVED that:

- (1) all Members of the Council, except Executive Members, be eligible for appointment to the Appeals Panel; and**
- (2) three Members be drawn as required, to constitute an Appeals Panel.**

6. APPOINTMENT OF LICENSING SUB-COMMITTEE

RESOLVED that:

(1) all Members of the General Purposes and Licensing Committee be eligible for appointment to the Licensing Appeals Sub-Committee; and

(2) three Members be drawn as required, to constitute a Licensing Sub-Committee.

The meeting finished at 7.56pm.

Chairman

GENERAL PURPOSES AND LICENSING COMMITTEE

Minutes of the meeting held at 7.00 pm on 10 June 2014

Present:

Councillor Tony Owen (Chairman)
Councillor Russell Mellor (Vice-Chairman)
Councillors Nicholas Bennett J.P., Mary Cooke,
Peter Fookes, Peter Fortune, William Huntington-
Thresher, David Livett, Charles Rideout,
Tim Stevens and Pauline Tunnicliffe

7 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

The Chairman welcomed Councillors Mary Cooke, Peter Fookes, William Huntington-Thresher and David Livett as new members of the Committee to their first meeting.

It was confirmed that a rota for Licensing Sub-Committee meetings was being drawn up – this would be based on two Councillors experienced on licensing matters being teamed with a Councillor new to the Committee. The Chairman was meeting with Paul Lehane to prepare training for new Members

Apologies for absence were received from Councillors Kim Botting, Eric Bosshard, Ellie Harmer, Michael Turner and Diane Smith, who was replaced by Councillor Peter Fortune.

8 DECLARATIONS OF INTEREST

Councillors Nicholas Bennett, William Huntington-Thresher, Russell Mellor, Tony Owen and Tim Stevens declared an interest as members of the Local Government Pension Scheme.

Councillors Mary Cooke and William Huntington-Thresher declared interests as they were nominated to be appointed to outside bodies.

9 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 26th MARCH 2014

RESOLVED that the minutes of the meeting held on 26th March 2014 (excluding exempt information) be confirmed.

10 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received.

**11 APPOINTMENT OF COUNCIL REPRESENTATIVES TO SERVE
ON OUTSIDE BODIES**
Report CSD14070

The Committee was requested to consider the appointment of Council representatives to serve on outside bodies and partnerships. Most of the appointments were made annually, but there were also a number of three and four year appointments. A schedule containing the nominations had been circulated – an updated version setting out the Committee's decisions is appended to these minutes.

There were a number of appointments, mainly to smaller local charities, where little information was available and the Committee decided that these should be reviewed before appointments were made.

RESOLVED that

(1) Appointments to the Duke of Edinburgh's Awards Committee, the Phillips and Lubbock Foundations, the William Mosyer Charity, St Mary Cray, the Bromley Relief in Need Charity and the Joanna Collett Charity, Chelsfield, be reviewed and reported to a future meeting.

(2) Councillors Teresa Ball, Alexa Michael and Michael Turner be appointed to the Bromley Adult Education College Governing Body.

(3) The remainder of the nominations set out in the schedule be approved as recommended.

12 LOCAL GOVERNMENT PENSION SCHEME 2014
Report FSD14041

The Committee received a report setting out details of the discretionary functions for which the Council, as both an administering and employing authority, was required to publish a written statement of its policy. The report also provided an overview of the key changes to the Local Government Pension Scheme (LGPS) which came into effect on 1st April 2014.

RESOLVED that

(1) The changes to the LGPS from 1st April 2014 be noted.

(2) The position regarding Academies and Admission Agreements for outsourced services as set out in section 3.13 of the report be noted.

(3) That those discretionary policies discussed in paragraphs 3.8, 3.10 and 3.11 in the report are as agreed and published by full Council as part of the 2014/15 Pay Policy Statement on 24th February 2014.

- (4) **The Council's Policy as regards discretion relating to the funding of additional pension will be as set out in paragraph 3.9.2 of the report.**

13 LOCAL GOVERNMENT PENSION SCHEME FOR COUNCILLORS
Report FSD14043

The report updated the Committee on the Government's decision to withdraw access to the Local Government Pension Scheme (LGPS) for Councillors and set out the discretionary functions for which a formal policy was required to be made by the Council. The Chairman noted that in March the chairman of the Local Government Association, Sir Merrick Cockell, had described the change as "a kick in the teeth for those who have dedicated their life to public service." (*Link to article - [Sir Merrick Cockell - LGC 120314](#)*)

It was confirmed that although the Council and its contractor could not offer financial advice, Liberata would be sending letters with individually tailored information to all Councillors affected to supplement the generic information that had already been circulated.

RESOLVED that

(1) The Committee notes the Government's decision to withdraw access to the LGPS for Councillors.

(2) The proposed discretionary policies with regard to Councillor pensions, as set out in paragraphs 3.6 to 3.8 in the report, be agreed, including recommending the delegations in paragraph 3.8 to Council.

14 AUDIT SUB-COMMITTEE: MINUTES OF THE MEETING HELD ON 12TH MARCH 2014, EXCLUDING EXEMPT INFORMATION

The minutes of the Audit Sub-Committee meeting held on 12th March 2014 (excluding exempt information) were received.

15 LOCAL JOINT CONSULTATIVE COMMITTEE: MINUTES OF THE MEETING HELD ON 19TH MARCH 2014

The minutes of the Local Joint Consultative Committee meeting held on 19th March 2014 were received.

16 APPEALS SUB-COMMITTEE: MINUTES OF THE MEETING HELD ON 14th MAY 2014, EXCLUDING EXEMPT INFORMATION

The minutes of the Appeals Sub-Committee meeting held on 14th May 2014 (excluding exempt information) were received.

**17 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE
 LOCAL GOVERNMENT (ACCESS TO INFORMATION)
 (VARIATION) ORDER 2006 AND THE FREEDOM OF
 INFORMATION ACT 2000**

RESOLVED that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries
refer to matters
involving exempt information**

**18 AUDIT SUB-COMMITTEE: EXEMPT MINUTES - 12TH MARCH
 2014**

The exempt minutes of the Audit Sub-Committee meeting held on 12th March 2014 were received.

**19 APPEALS SUB-COMMITTEE: EXEMPT MINUTES - 14TH MAY
 2014**

The exempt minutes of the Appeals Sub-Committee meeting held on 14th May 2014 were received.

The Meeting ended at 7.05 pm

Chairman

Appendix 1

**APPROVED APPOINTMENTS TO OUTSIDE BODIES
AND PARTNERSHIP BODIES 2014/15**

(a) Annual Appointments for 2014/15

(i) London Councils' Appointments

Leaders' Committee (S.101 Joint Committee)

Cllr Stephen Carr

Cllr Colin Smith (*deputy*)

Transport and Environment Committee (Associated S.101 Joint Committee)

Cllr Colin Smith

Cllr William Huntington-Thresher (*deputy*)

Grants Committee (Associated Joint Committee)

Cllr Stephen Carr

Cllrs Robert Evans, Stephen Wells & Colin Smith (*deputies*)

Greater London Employment Forum

Cllr Tony Owen

Cllr Colin Smith (*deputy*)

Lead Members for London Councils

Children & Young People: Cllr Stephen Wells

Economic Development/Regeneration: Cllr Peter Morgan

Crime and Public Protection: Cllr Tim Stevens

Culture & Tourism: Cllr Peter Morgan

Health and Adult Services: Cllr Robert Evans (Adult Services)

Cllrs Robert Evans and Peter Fortune (Public Health)

Housing: Cllr Robert Evans (Operations)

Cllr Peter Morgan (Strategic Planning)

Planning: Cllr Peter Dean

(ii) **Partnership Appointments**

Safer Bromley Partnership Strategic Group

Cllr Tim Stevens (*already authorised by full Council on 4th June 2014.*)

Safer Neighbourhood Board

Cllrs Tim Stevens, Chris Pierce, Kathy Bance and David Livett.

Bromley Economic Partnership

Cllr Peter Morgan

Adult Safeguarding Board

Cllrs Robert Evans and Stephen Carr

Childrens Safeguarding Board

Cllrs Robert Evans and Stephen Wells

(iii) **Care Services Appointments**

Age Concern (Greater London)

Cllr Pauline Tunnicliffe

Early Years Development & Child Care Partnership

Cllr Neil Reddin

(iv) **Education Appointments**

Management Committee of Wood Lodge Living Skills Centre

Cllr Kate Lymer

Bromley “Y” Project

Cllrs Nicky Dykes & Will Harmer

Mentoring Steering Group

Cllr Tim Stevens

Cllr Kate Lymer (deputy)

Management Committee for Pupil Referral Service

Cllrs Robert Evans & Stephen Wells

Nash College

Cllr Neil Reddin

(v) **Environment Appointments**

Green Chain Joint Committee

Cllrs William Huntington-Thresher & Colin Smith

London Road Safety Council

Cllr William Huntington-Thresher

Southern Regional Flood Defence Committee

(Joint representative for Bromley/Bexley/Greenwich/Medway)

Cllr Colin Tandy (LB Bexley)

(vi) **Renewal and Recreation Appointments**

Bromley Arts Council

Cllrs Alan Collins, Ellie Harmer and Alexa Michael

The Crystal Palace Community Development Trust

Cllr Richard Williams

Greater London Enterprise

Cllr Peter Morgan

London Youth Games

Cllr Teresa Ball

Proactive Bromley

Cllrs Catherine Rideout and Stephen Carr

(vii) **General Appointments**

Biggin Hill Airport Consultative Committee

Representative of the Council as freeholder:

Cllr Alexa Michael (deputy Cllr Mary Cooke)

Representative of Biggin Hill Ward:

Cllr Melanie Stevens (deputy Cllr Tim Stevens)

Representative of Darwin Ward:

Cllr Richard Scoates (deputy Cllr Ian Payne)

Bromley Town Twinning Association

Cllrs Ruth Bennett, Mary Cooke and Ian Payne

Affinity Sutton Group – London Regional Scrutiny Group

Cllr Nicholas Bennett

Community Links Bromley

Cllrs Ellie Harmer and Peter Fortune

Bromley Healthcare Council of Governors

Cllr Diane Smith

(b) Three Year Appointments

Duke of Edinburgh's Award Support Committee

To be reviewed.

Court of the University of Kent

Cllr Robert Evans

Phillips and Lubbock Foundations

To be reviewed.

(c) Four Year Appointments

The Petts Wood and Hawkwood Committee

Cllr Simon Fawthrop (*deputy* Cllr Ian Payne)

Reserve Forces and Cadets Association for Greater London

Cllr Peter Fortune

Thomas Stringer Charity, Cudham

Cllr Melanie Stevens and Cllr Richard Scoates

William Mosyer Charity, St Mary Cray

To be reviewed.

The Beckenham Parochial Charities

(One vacancy to replace Mr A M Wilkinson – term of office expiring 24/1/15)

Mr Robert Mitchell

Bromley Adult Education College Governing Body

Cllr Teresa Ball
Cllr Alexa Michael
Cllr Michael Turner

Bromley Youth Music Trust Board of Directors

Cllr Kate Lymer

Mytime Active

Cllr Nicholas Bennett
Cllr Tim Stevens

Thames Regional Flood Defence Committee

(Appointment shared with Bexley, Greenwich and Lewisham)

Cllr Colin Smith

Bromley Relief in Need Charity

To be reviewed.

Cray Valley Library and War Memorial Institute

Cllr Teresa Ball
Cllr Peter Fortune
Cllr Angela Page
Cllr Chris Pierce

The Hayes (Kent) Trust

Mrs Alison Naish

Joanna Collett Charity, Chelsfield

To be reviewed.

Kelsey Park Avenue Trustees

Cllr Peter Dean

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